

## INSTRUCTIONS – PLEASE READ CAREFULLY

### **FORM B POLICE INFORMATION CHECK/ POLICE VULNERABLE SECTOR CHECK**

**APPLICANT MUST RESIDE WITHIN THE TOWN OF COBOURG TO HAVE THIS CHECK COMPLETED. IF YOU DO NOT RESIDE WITHIN THE TOWN OF COBOURG PLEASE ATTEND THE POLICE SERVICE IN YOUR JURISDICTION.**

The Police Information Check will include the following information as it exists on the date of the search:

- Outstanding Entries, such as charges and warrants, judicial orders, peace bonds, probation and prohibition orders
- Criminal convictions (summary and indictable) from CPIC and/or local databases
- Dispositions including, but not limited to, Withdrawn, Dismissed, and cases of Not Criminally Responsible by Reason of Mental Disorder as listed on local indices.
- Police contacts including but not limited to theft, weapons, sex offences, or violent, harmful and threatening behavior.

The Police Vulnerable Sector Check will include all of the above and the following information as it exists on the date of the search:

- Police contacts including but not limited to theft, weapons, sex offences, or violent, harmful and threatening behavior which may or may not have been involved in a mental health incident.
- All pardoned criminal convictions, including non sex offences, identified as a result of a Vulnerable Sector Verification search and authorized for release by the Minister of Public Safety and Emergency Preparedness.

**If you have a criminal record you will be required to complete the Declaration of a Criminal Record Form (blue form). The information on this form must be as accurate as possible or it may not be verified.**